



## 2020 ECF Grantmaking Guidelines

### New Mexico Chapter

The Employees Community Fund (ECF) enables Boeing employees to collectively support the needs of New Mexico Communities through grant funding. Employee contributions to the ECF are made through payroll deduction and are administered by a volunteer Advisory Board comprised of local Boeing employees. .

The New Mexico ECF awards grants to eligible non-profit agencies who carry out a mission focused on STEM (science, technology, engineering and math) programs for K-12 schools and public universities in the state, veterans outreach, and community enrichment. We are small but mighty, giving many small non-profits a funding opportunity to have a meaningful impact on youth, veterans, and communities where our employees live and raise families. We also are strong supporters of programs that help foster the next generation of engineers and scientists who will one day work for companies like ours.

#### ECF focus areas

**Education:** We work to create cradle-to-career pathways to strengthen and diversify the pipeline of skilled workers. We seek to improve kindergarten readiness, particularly in mathematics; to generate interest and sustained participation in STEM disciplines through hands-on, experiential learning; and to graduate more students who are ready to enter industry-related careers and/or STEM focused post-secondary education.

**Veterans:** Not only do we deliver innovative and agile equipment, capability and services to our nation's military, we are committed to making sure that our armed forces continue to have the advantage after their service is done. From our hiring and employment programs to our grants and volunteer activities, we want to help them and their families' transition successfully into civilian life.

**Community:** Maintaining a local focus and flexibility to respond to local needs is vital to Boeing's charitable investment and employee engagement strategy. In order to succeed on this front, we focus on issues that are of importance to New Mexico, such as providing food, shelter, clothing, rehabilitation, improving the quality of life to include life skills and/or other basic services to persons/groups in need.





description of the project for which funding is sought and the community needs that the project will address, the expected outcomes of the project, and the number of people who will benefit from the project.

### Documentation required with application

- Organization’s operating budget
- IRS 990 and/or audited financial statements
- Project budget
- IRS determination letter

### ECF grant application access

- **Please follow these instructions if you have previously applied for an ECF or Boeing grant:**
  - a. Go to Boeing’s grant application website ([https://boeing.smartsimple.com/s\\_Login.jsp](https://boeing.smartsimple.com/s_Login.jsp)).
  - b. Enter your password or select **Forgot Password**.
  - c. Enter your organization email address in order to get a link sent to that email with instructions to update your password.
  - d. Create an updated password and then log in.
  - e. Complete your organization’s profile. (Some information might have carried over from a previous application.)
  - f. Initiate and complete the ECF application online.
- **If you have never applied for an ECF or Boeing grant, please contact [Jonathan.J.Gallegos@boeing.com](mailto:Jonathan.J.Gallegos@boeing.com) to request access to the system.**

### Chapter contact information

Email:

Board President: [Jonathan.J.Gallegos@boeing.com](mailto:Jonathan.J.Gallegos@boeing.com)

Board Secretary: [Elaine.L.Landon@boeing.com](mailto:Elaine.L.Landon@boeing.com)

### Timeline

Applications Open	Application Deadline	Awards Announced
1/1/2023	3/31/2023	5/31/2023